

To Whom It May Concern,

I am pleased to recommend Heidi Raki for a teaching position. She has been my co-worker for 6 years, and she was wonderful. I first met her when she was a student teacher, she immediately adapted to our team, but never shied away from offering her own ideas and perspectives.

Heidi is a real team player and always has the best interests of her students, and the school at large, at heart. She is a confident instructor and manages the classroom as if she's been teaching for years.

She also has a gift for curriculum development using technology. Given just a few months to prepare for her transition as classroom teacher to the Computer Lab teacher, Heidi put together a well-developed technology plan which addressed scheduling and the school districts standards for grades kindergarten – five. Her ideas were fresh and exciting, and when implemented engaged the class completely.

She uses technology tools and resources, which supports the classroom teachers. Her instruction in the lab actively involves learners by meeting developmental and individual needs of diverse learners. The children love "Mrs. Raki." She, appropriately, commands respect, but is genuinely caring and interested in each of the students.

Heidi has also embraced leadership opportunities. She often does presentations to the staff involving anything new with technology. She also plays a major role in “fixing” any technical issues that occurs at the school. Heidi is extremely knowledgeable and abreast of all new technology.

Heidi is always to eager help when needed. She never says no to anyone who needs her. I have never seen a day where she has not been a positive person. With her take-charge attitude, inclusive and strong grasp of the Georgia Performance Standards and expertise with technology, Heidi would be a great asset to your school.

I am confident that Heidi will exceed your expectations. Please don't hesitate to email me if you require further insights into her skills or character.

Thank you,

Penny Barnes

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